

Smiles in Bloom Pediatric Dentistry  
137 Prospect Hill Rd. East Windsor, CT 06088  
P: 860-254-5840  
F: 860-254-5830



### Smiles in Bloom Appointment Policy

Mobile number to text: \_\_\_\_\_

Email address: \_\_\_\_\_

Please check below:

Authorized to send text message appointment reminders

Authorized to send email appointment reminders

Thank you for choosing Smiles in Bloom for your child's dental care needs. Since we don't double book and appointment times are reserved exclusively for each patient we ask that you please notify our office 48 hours in advance of your scheduled appointment time if you are unable to keep it.

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- Preschool children should be seen in the morning because they are fresher and we can work more slowly with them for their comfort.
  - School children with a lot of work to be done should be seen in the morning for the same reason.
  - Arriving **10 minutes late** or more for any appointment may require rescheduling so other patients are not kept waiting. This is considered a broken appointment. We will always do our best to accommodate you, if you are running behind schedule please call us to let us know.
  - If you have **2** appointments where you do not call ahead to cancel and do not show up then you will be placed on a same day booking policy where you are no longer able to schedule appointments in advance. You will need to call on days that work best for you to see if we have any openings that day or the day after.
  - If you have **2** less than 48 hour cancellations in the same calendar year then that will count as a broken appointment.
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Same day cancellations and cancellations inside 24 hours will be charged a fee of \$50. Repeated broken appointments and short term cancellations may be subject to dismissal from the practice or same day bookings only.

Failure to bring along necessary insurance cards may result in rescheduling of your appointment.

Patient(s) name: (please print) \_\_\_\_\_

Responsible party: (please print) \_\_\_\_\_

Responsible party: (signature) \_\_\_\_\_

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