



## Smiles in Bloom Appointment Policy

Mobile number to text: \_\_\_\_\_

E-mail address: \_\_\_\_\_

### Please check box below

Authorized to send text message appointment reminders

Authorized to send e-mail appointment reminders

Thanks for choosing Smiles in Bloom for your child's dental care needs. Since we don't double book and appointment times are reserved exclusively for each patient, we ask that you please notify our office **48 hours in advance** of your scheduled appointment time if you are unable to keep it.

- Preschool children should be seen in the morning because they are fresher and we can work more slowly with them for their comfort.
- School children with a lot of work to be done should be seen in the morning for the same reason.
- Arriving 15 minutes late or more for any appointment may require rescheduling so other patients are not kept waiting. This is considered a broken appointment.
- If for any reason you fail to come or cancel an **after school** appointment, the missed appointment will be rescheduled during school time.

**Same day cancellations and cancellations inside 24 hours will be charged a fee of \$25.** Repeated broken appointments and short term cancellations may be subject to dismissal from the practice or same day bookings only.

Failure to bring along necessary insurance cards may result in a rescheduling of your appointment.

Patient(s) name: (please print): \_\_\_\_\_

Responsible Party (please print): \_\_\_\_\_

Responsible Party (signature): \_\_\_\_\_

Date: \_\_\_\_\_